



Security Mobile Response Officer (Property Inspector)

Hours of Work: 40 hours Night/day shifts which can include weekends on a rolling shift pattern

Salary: up to £18, 360 dependent upon experience + OVERTIME/BONUS

Location - Inverness

At VPS Property Solutions, we are specialists in delivering a broad range of temporary and emergency services to protect properties and assets. This is an exciting opportunity to join us during a time of change and growth.

We are seeking a Mobile Response Officer for the Scotland area who will be responsible for conducting security property Inspections to the highest standards, on time and to specification on a daily basis, reporting any issues found on site.

Key duties:

- Conduct security property Inspections on a daily basis and to report on all issues found on site; these must be backed up with photographic evidence including meter readings on every occasion
- Report any changes at the property, both external and internal, to the appropriate teams so that appropriate remedial action can be taken.
- Ensure that you provide a 1st Class service and meet the Company's quality standards at all times.
- Ensure that the service provided is in a timely manner and carried out in line with agreed deadlines.
- Liaise with others internally and externally as required ensuring effective communication both verbally and in writing, to ensure that information relating to the property is passed on and recorded.
- Liaise effectively with customers, ensuring that they are kept informed of any developments or changes with their property.
- Manage the stock required to carry out any remedial actions
- Ability to work as part of a team, covering absence and contributing constructively within team meetings.
- Ability to work flexibly as required ensuring that the job is completed to the highest standard.
- Use your own initiative to control and manage own work load/schedules
- Wear company uniform and PPE and carry the correct tools and equipment, including but not limited to torches, PPE, drill, stock. Wear the SIA badge at all times.
- Ensure SIA compliance, applying for renewals in good time to ensure SIA compliance

Previous experience:

- **SIA Licence – guarding (Security Industry Authority) - Essential**
- **Previous experience in mobile security work**
- **Frontline Security Guarding, Door Supervision or Close Protection SIA licence**
- **Proven experience of carrying out property inspections and site surveys**
- **Full UK Drivers Licence**
- Excellent customer service skills with a commitment to providing first class customer service
- Excellent planning & organising skills with the ability to achieve tight deadlines, often with a minimal amount of supervision
- Good report writing skills
- Experience at analysing information and producing management reports.
- Excellent communication skills both written and verbal
- Reliable with excellent time-management skills
- Ability to take ownership
- Ability to work both independently and as part of a team
- Strong inter-personal skills
- Flexible attitude to working hours with the ability to work On Call when required

Why VPS?

- Fast growing business with excellent opportunities for career progression and development.
- Company pension scheme
- Annual leave 20 days rising to 25 days and 8 bank holidays
- Employee benefits, such as Health Care Cash Plan.
- Free Medical and Legal helpline.



Please be aware due to the work that we undertake you will be required to undertake a Credit Check and Criminal Record and Barring Check known as a DBS check.

How to apply

Please provide a copy of your up to date CV and supporting covering letter detailing why you think you are suited to this role to the VPS recruitment team at recruitment@vpsgroup.com

If you have not been contacted within 10 working days of your application, then unfortunately on this occasion you have not been successful.

Closing date: TBC

General Information:

General Data Protection Regulation (GDPR) May 2018 - As part of any recruitment process, the VPS Group collects and processes personal data relating to potential employees. We are committed to being transparent about how we collect and use that data and to meeting our data protection obligations. **For Further Information please refer to the link:** <https://www.vps-jobs.com/vps-privacy-notice-applicants>

VPS are an equal opportunities employer and welcome applications from all suitably qualified persons regardless of their race, sex, disability, religion/belief, sexual orientation or age